

CLUBHOUSE

updated 4/24/17

The code number for the clubhouse door is available on this website. If the code changes, the change will be posted on the web site and an email will be sent to residents notifying them of the change.

Soda and bottled water are available in the clubhouse refrigerator. If you take one, please deposit 50 cents per bottle or can so we can replenish the supply.

Thermostats

Please feel free to change the setting on the thermostat(s) during your time in the clubhouse. Please also remember to set the thermostat(s) back to the original temperature before you leave. This will ensure that the rooms are kept at a more cost-efficient temperature when not in use. The thermostat in the main room should be reset to 68 degrees in cool months and 78 degrees in warm months. The thermostat outside the exercise room should be reset to 66 degrees in cool months and 76 in warm months. A reminder has been placed on each of the thermostat casings.

Workout Room

If you use the fitness room, please turn off the TV and any fans and lights before you leave.

Storage Room by Kitchen

The door to the storage room by the kitchen is locked because we had some trouble with supplies going missing. But any resident is welcome to use the key if they need to access the storage room. There is a key available in the silverware drawer under the silverware box. There is also a key that stays in the Saturday coffee money container at all times.

How to Reserve the Clubhouse

Remember: You must be present at the clubhouse when you have it rented. It cannot be rented for someone else to use.

1. Check the calendar at the clubhouse to see if the date is open (calendar is located by the bulletin board in the area where the model of the community is).
2. Fill out the form in the clubhouse (located by the bulletin board) or print it off the website.
3. Place the form and the following two checks in envelope:
 - \$50 to Ravenswood HOA for rental fee
 - \$50 to Ravenswood HOA for deposit
4. Place the envelope back where you got it. Envelopes are picked up every Saturday morning.

Feel free to call Paul/Marilyn Ziemer (490-5045) if you have questions or if you need a faster turn-around time.

The clubhouse will be checked after your use and, if no problems, your deposit check will be returned or shredded (per your request). If there are problems, part of your deposit may be kept. If any costs for correcting items are incurred through the use of the clubhouse, it will be deducted from your deposit. You will be charged the replacement cost for any damages done to the clubhouse (which may exceed the deposit).

Some examples of individual items resulting in part of the deposit being withheld:

- Bathroom(s) not cleaned
- Oven/microwave not cleaned
- Dishwasher not emptied and dishes not cleaned and put away
- Trash not collected (you must place trash in tote by side doors or take it with you)

All rules for clubhouse rental are stated on the clubhouse rental form.